



**Mahidol University Announcement**  
**Living Allowance Scholarship for Foreign Graduate Students**  
**at Mahidol University, Academic Year 2021**

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The objective of this scholarship is to promote and enhance opportunities for foreign graduate students from ASEAN countries (excluding Singapore and Brunei Darussalam) and developing countries in South Asia, Central Asia and Africa. The scholarship is aimed at those working in educational or research institutes, either public or non-governmental organizations, which are important to the development of ASEAN countries and developing countries in South Asia, Central Asia and Africa. The scholarship was established to enable people from such backgrounds to pursue their education at the graduate level at Mahidol University.

As empowered by the virtue of Article 22.4 in the ‘Mahidol University Announcement on Regulations and Methods to Receive, Maintain, Disburse, Pay, and Control Money B.E. 2551’ and its revision, which is under Section 38 of the ‘Mahidol University Regulation on Budget and Financial Administration B.E. 2551’ and its revision, the following Announcement shall be enacted by the President:

1. In this Announcement:

The term “the University” refers to Mahidol University.

The term “the Scholarship” refers to Living Allowance Scholarship for Foreign Graduate Students (Master’s and Doctorate degrees) at Mahidol University, Academic Year 2021.

The term “Living Allowance” refers to the monthly allowance for the Grantee while residing in Thailand.

2. The University shall allocate the Scholarship for students who have been accepted to study Master’s and Doctorate degrees at Mahidol University. Scholarship recipients will be granted a monthly allowance of not more than 7,000 Baht per month. The University will annually transfer the grant to the Host Affiliate for each academic year (by the announcement of the Faculty of Graduate Studies or program) in order to manage the grant allocation to the Grantee on a monthly basis. The total period for which the Scholarship can be provided is not more than 2 academic years (The Academic Year 2021 – 2022).

3. The Candidate must be a qualified student according to the eligibility and course requirements of the Faculty of Graduate Studies as follows:

3.1 Being a Mahidol University student with an ASEAN nationality (excluding Singaporean and Bruneian) or nationality of any developing country in South Asia, Central Asia or Africa (list of countries as attached).

3.2 Being a lecturer, a researcher, or a member of an educational or research institute, either public or non-government organizations, which is important to their country’s development; or is deemed by his/her Host Affiliate as capable of contributing to graduate according to the study plan.

3.3 Having been accepted to study on Mahidol University's Master's or Doctorate programs in the Academic Year 2021 and student ID begins with 64XXXXX only.

3.4 Being in good health without any contagious diseases.

3.5 Not being a recipient of a full scholarship elsewhere.

#### 4. Consideration and selection criteria

4.1 The Candidate's Host Affiliate or program committee shall implement the screening process based on the eligibility requirements in Clause 3 of this Announcement.

4.2 The University shall select a qualified foreign candidate according to this Announcement, application documents and study plan. If a Candidate's application documents are incomplete, they will not be considered for the scholarship.

4.3 The University shall announce the list of grantees on the International Relations Division website (<http://intranet.mahidol/op/orir>).

#### 5. Required documents

5.1 A nomination letter endorsed by the Dean/Director or Deputy Dean of the Host Affiliate.

5.2 A completed application form for Living Allowance Scholarship for Foreign Graduate Students at Mahidol University (IR-LA), Academic Year 2021, with a 1-inch photo attached.

5.3 A copy of the Letter of Acceptance from the Faculty of Graduate Studies with "Certified True Copy" written thereon and his/her signature.

5.4 A copy of the payment certificate for the tuition fees with "Certified True Copy" written thereon and his/her signature.

5.5 An Academic Calendar from the Faculty of Graduate Studies or Host Affiliate.

5.6 A study plan.

5.7 A copy of the Candidate's passport with arrival date stamped by Immigration with "Certified True Copy" written thereon and his/her signature.

#### 6. Application procedures

6.1 The Candidate can get an application form (IR-LA) from his/her Host Affiliate or download it from [www.op.mahidol.ac.th/ir/mu-scholarships](http://www.op.mahidol.ac.th/ir/mu-scholarships); (select "Incoming").

6.2 The Candidate must submit the application form and required documents to the Head of the Host Affiliate through the Host Affiliate's International Relations Office. (The University will not consider an application form directly from the Candidate).

6.3 The Host Affiliate in which the Candidate is currently studying while he/she is applying for the scholarship shall nominate him/her to the University by submitting the application form and required documents in Clause 5 to International Relations Division, Office of the President.

#### 7. Terms and conditions

7.1 The Grantee may receive other supplemental funding resources (such as scholarships from an outside organization/the candidates' own funds/the host affiliate or course funds) to cover the Grantee's tuition fees and other expenses.

7.2 The Grantee must complete the Agreement for the Living Allowance Scholarship 2021 as required, submitting three (3) copies with a 'revenue department' stamp.

7.3 The Host Affiliate will transfer the grant to the Grantee on the day the semester has begun. However, if the Grantee arrives in Thailand **after** the semester has already begun, the Host Affiliate will transfer the grant to the Grantee on the day they arrive in Thailand. The University reserves the right to deduct a percentage of the scholarship calculated by multiplying the number of days that the Grantee has missed by the value of the Scholarship per day. The number of days to be deducted from the Scholarship will be determined by the arrival date stamp in the Grantee's passport.

7.4 If the Grantee attends regular classes or online courses or performs data collection for research while he/she is residing in Thailand, the University will transfer the grant to the Host Affiliate for each academic year (by the announcement of the Faculty of Graduate Studies or program) in order to manage the grant allocation to the Grantee on a monthly basis.

7.5 If, after having already arrived in Thailand, the Grantee attends regular classes or online courses or performs data collection for research while he/she is residing outside of Thailand, or travels back to their own country more than 2 weeks, the Grantee will not receive Living Allowance for time spent outside of Thailand. The Host Affiliate will begin to transfer the grant to the Grantee again on the day of arrival back in Thailand. The University reserves the right to deduct a percentage of the scholarship calculated by multiplying the number of days that the Grantee has missed by the value of the Scholarship per day. The number of days to be deducted from the Scholarship will be determined by the arrival date stamp in the Grantee's passport. In case that the University has transferred the grant to the Grantee, the Grantee's Host Affiliate must reimburse the remaining amount of the Scholarship to the University.

7.6 If the Grantee is unable to complete his/her study or terminates as stated in Clause 2, the University will cancel the scholarship immediately. **The Grantee must reimburse the remaining amount of the Scholarship to the University, which will then be allocated to other Candidates.** If the Grantee needs to abort his/her study and return to their home country due to an emergency, he/she can send an explanation letter to the University via his/her Host Affiliate for consideration.

7.7 If the Grantee is able to complete their studies before the end of the 2-year Scholarship period, **the granting of the Scholarship shall immediately end. In such cases, the Grantee's Host Affiliate must reimburse the remaining amount of the Scholarship to the University which will be allocated to other Candidates.**

7.8 The Host Affiliate must transfer the grant to the Grantee on a monthly basis and collect the original receipt as evidence.

7.9 The Host Affiliate must ensure that the Grantee completes their studies on time and submit the copy of the official transcript of the Grantee's to the University within sixty (60) days after the end of each semester. If the Host Affiliate does not submit these reports, the University will delay the following disbursement of the Scholarship.

## 8. Application deadline

The University will close its application process at the end of April 2022 or until the budget has run out.

## 9. The Scholarship disbursement

9.1 The Scholarship stated in this Announcement must be disbursed from the University's income according to the 'Mahidol University Regulation on Budget and Financial Administration B.E.2551' and its revision.

9.2 The head of the Grantee's Host Affiliate must send a request letter for disbursement, with the Grantee list and the Agreement for the Living Allowance Scholarship in three (3) copies for Foreign Graduate Student at Mahidol University attached as follows:

- First: For the Academic year 2021
- Second: For the Academic year 2022

10. The President of Mahidol University is in a position of authority over this Announcement. In the event of any dispute, the judgment of the President shall be final.

Announced on **26** October 2021



(Professor Banchong Mahaisavariya, MD.)  
President of Mahidol University