

## Guideline for PhD Student Presentations

The PhD Program committees are pleased to set up two sets of academic presentations for PhD students as follows:

### 1. Academic Forum

Academic Forum will be held once in one semester for two days of presentation.

1.1 For the first-year student, and student who has not taken proposal defense yet, the objective of this forum is to consolidate students' literature review skills. The presenter has to present at least 2 papers which are related to his/her research. The presenter has to submit an abstract of summarized reviews.

1.2 For other student who has his/her own research topic (passed the proposal defense), student is required to present research progress in following topics:

- Introduction
- Objectives
- Methodology
- Results and discussion that could be:
  - current research results (new findings)
  - discussion with other up-to-date relevant researches
- Conclusion

1.3 For student who has/prepares a manuscript for publication, student is required to present his/her PhD researches the same way as for an academic conference presentation.

Each student has 15 minutes for the presentation and 10 minutes for Q&A. Student's presentation will be evaluated by an advisor, students and program committees following an evaluation form (attachment).

### 2. Short progress report

Short progress report will be held twice in one semester.

Each student is required to present his/her PhD research progress for 5 minutes, giving **a brief summary** of updated progress, a thesis completion plan, obstacles and solution (if any). Student Progress will be evaluated by an advisor and program committees following an evaluation form (attachment).

- Remarks:
1. If student could not attend the Forum and short progress report, students would be required to submit formal letter to declare the reasons of the absence approved by advisor.
  2. If students are absence without any rational reasons twice a semester, the Program committees would not approve to extend the study if student meet the deadline.